

**CASH MANAGEMENT REVIEW BOARD  
MINUTES OF JUNE 1, 2012 MEETING**

The items listed on the Agenda are incorporated and considered to be a part of the minutes herein.

Chair Laura Lapeze called the meeting to order. Then Glenda Hannaman called the roll.

**MEMBERS PRESENT:**

Afranie Adomako, as designee for Commissioner of Administration  
Tom Cole, as designee for Legislative Auditor (Non-voting member)  
Laura Lapeze, as Chair and designee for State Treasurer

**OTHER PERSONS PRESENT:**

Glenda Hannaman, State Treasury  
Barbara Baier, State Treasury  
Katie Watson, JP Morgan Chase Bank  
John L. Daniel, JP Morgan Chase Bank  
Judy Fletcher, Department of Agriculture

Ms. Lapeze provided a synopsis of actions that occurred subsequent to the February 23, 2012 meeting relative to the application submitted for Recovery School District to open a new joint operating account with JP Morgan Chase in New Orleans, for which action had been deferred. Ms. Lapeze explained a recap of the actions had been prepared and was included as a supplement to the minutes. Ms. Lapeze moved for approval of the minutes including the supplement for the February 23, 2012 meeting, seconded by Afranie Adomako, and without objection, the minutes were approved.

Agenda Item 4a was submitted by the Department of Agriculture and was a request for CMRB's approval of two new bank accounts with JP Morgan Chase in Baton Rouge. It was explained the new bank accounts were needed to collect and disburse funds for two conferences the department will be hosting. The two training conferences will be for the AASCO (Association of American Seed Control Officials) and the SWAP (Agro Consumer Services, Weights and Measures Division. Judy Fletcher explained the purpose of the accounts will be to deposit registration fees and disburse payment for conference related expenses. The accounts are temporary and will be closed after the conferences are held.

Mr. Adomako moved approval of the request for the two temporary new bank accounts submitted by the Department of Agriculture, seconded by Ms. Lapeze, and without objection, Item 4a was approved.

Agenda Item 4b was submitted by the Department of Health and Hospitals, Office of Public Health and was a request for CMRB's approval of a new bank account with JP Morgan Chase Bank in Baton Rouge. It was explained the new bank account is needed for the collection of credit card receipts at the Public Health Units.

Mr. Adomako moved approval of the request for new bank account submitted by the Department of Health and Hospitals, Office of Public Health, seconded by Ms. Lapeze, and without objection, Item 4b was approved.

Agenda Item 4c was submitted by the Department of Children and Family Services and was a request for CMRB's approval to repurpose an existing with JP Morgan Chase in Baton Rouge. It was explained the account would be repurposed as a ZBA and used for the collection of child support applications fees paid online through CAFÉ'.

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Mr. Adomako moved approval of the request to repurpose an existing account submitted by the Department of Children and Family Services, seconded by Ms. Lapeze, and without objection, Item 4c was approved.

Agenda Item 4d was submitted by the Department of Environmental Quality and was a request for CMRB's approval of a new bank account with JP Morgan Chase in Baton Rouge. It was explained the new ZBA bank account is needed for the purpose of utilizing an Image Deposit Direct system.

Mr. Adomako moved approval of the request for a new bank account submitted by the Department of Environmental Quality, seconded by Ms. Lapeze, and without objection, Item 4d was approved.

The first item under Other Business was the implementation of a pdf form to be utilized as the CMRB application. Laura explained the form had been initially tested by agencies during development and positive responses had been received. After reviewing the draft pdf form, Afranie requested certain fields be renamed or changed on the form. It was agreed that once requested changes were completed, the new pdf form would be placed on Treasury's website and further modifications could be made as needed.

With no further business to be discussed, Mr. Adomako moved to adjourn, seconded by Ms. Lapeze, and without objection, the meeting was adjourned.